

TOWN OF HAVERHILL
DEAN MEMORIAL AIRPORT COMMISSION MINUTES

May 10th, 2006 – 7:00 PM

James Morrill Building

Members Present: Chair Jerry Lyons, Selectboard Representative John Cobb, Airport Manager Jim Fortier, Joel Godston, Debbie Upton, Everett Rowley, Dick Guy, Ron Fournier and Harold Haskins, & Recording Secretary Winston Currier.

Student Representatives: Nathan Heels & Tyler LeClerc.

Others Present: Betsy Uline.

1 **Welcome & Meet Attendees:** Chair Lyons called the meeting to order at 7:00 PM.

2 **Review Minutes of last meeting:** The minutes of the April 12th meeting were accepted with clerical edits (correction of names).

3 **Review Correspondence:**

- a. **Harry** – The Wells River Savings Bank ran the raffle in support of their annual March of Dimes Walk-a-Thon. The winner of the raffle is Clarissa Elliott. Harry will forward the information to Winston who will do this flight at a time to be determined.

1 **Public Appearances:** None.

5. Old Business:

a. **Master Plan/Feasibility Study update:** Armand has been in contact with Joel – Armand has spoken with Ralph Nicosia-Rusin, FAA/Airports Division, will talk on Monday. Armand will relay any pertinent information to Joel for the Commission. Ralph apparently needs to speak with Armand on ‘a couple of items’. There is no further word concerning the IFR approach application that has been submitted to the FAA.

b. **Warrant Article:** Dick met with TM English and reviewed the time-line of the build process and available monies. It was determined in their discussion that it would make more efficient use of time and effort to submit for the remainder of the outstanding money in one more warrant article. The decision can then be made as to whether the Commission would recommend using the 50/50 NH Grant matching funds, or if we would go to an alternate method of funding.

c. **AAD** – Joel gave an update on the plans assignments etc. for Airport Awareness Day. Updates on incoming pilots for flying the kids as well as pilots putting their aircraft on static display were taken. Everett Rowley has spoken with David Wheeler (as has Joel) concerning CAPC cadets from the Concord NH area possibly coming to perform their close order drill demonstration. It was felt that this would be a good item to have, but planning at this time issued that it would be better to coordinate for next year’s event at an earlier time in the spring. Everett and/or Joel will relay this to David.

Page 1 of 2

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d. **Terrill Hanger Application** – The ZBA acted on their application and was passed with no concerns. Construction is expected to start this month.

e. **Roof Repair** - Jim had correspondence from Carol Niewola advising Jim that the repair of the roof would

qualify for 50/50 grant money. Jim will write the grant request and forward it to Carol at the NH Department of Aeronautics.

- i. **50/50 Project prioritization:** Gerry reviewed the inputs and how the committee put them in a prioritized list. The following is the secretary's gist of tasks and time-lines (a hard copy will be available for the secretary's records next month):

	<u>Project</u>	<u>Estimated Cost</u>	<u>Time Period</u>
1	Roof repair	5,000	2006
2	Taxiway project	\$59,000	2007
3	Update runway lights	50,000	2008 & build Town Hanger
4	Re-pave runway & mark	75,000	2009
5	Construct back taxiway	20,000	2010
6	Upgrade fuel system	30,000	2011

6. Sub-Committee Reports:

- a. **Aviation Scholarship:** Jerry has not yet received any applications back for the scholarship as of this date. Joel reported that donations are still coming in. Harry said he would be glad to meet with Bruce Labs to determine if there is something that can be done to improve the visibility of the available scholarship.

1 **New Business** – None.

8. Meeting Summary and List of Action Items & Person Responsible:

- a. **Jim** – will apply for the 50/50 grant for the roof repair: send prioritized list to Carol.
- b. **Harry** – will contact Woodsville High School.

9. **Adjourn** – There being no further business the meeting was adjourned at 8:10 PM.

Respectfully submitted,

Winston Currier

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Recording Secretary