

TOWN OF HAVERHILL
DEAN MEMORIAL AIRPORT COMMISSION MINUTES
June 14th, 2006 – 7:00 PM
Dean Memorial Airport

Haverhill Airport Commission
Minutes for June 14, 2006 Meeting

Members Present: **Chair** Jerry Lyons, Selectboard Representative John Cobb, Airport Manager Jim Fortier, Everett Rowley, Dick Guy, Ron Fournier, Harold Haskins, & Recording Secretary Winston Currier.

Excused: Joel Godston, Debora Upton.

Student Representatives: Excused – Nathan Heels, Tyler LeClerc

Others Present: Ralph Nicosia-Rusin (FAA – Bethlehem, MA), Carol Niewola (NHDOT-Concord), Armand Defresne (Gale Assoc.-Nashua), Betsy Uline

1. **Welcome & Meet Attendees:** **Chair** Lyons called the meeting to order at 7:00 PM.
2. **Review Minutes of last meeting:** The minutes of the May 10th meeting were acepted as printed.
3. **Review Correspondence:**
 - a. **Jim** – Reviewed with the Commission a letter from NHDOT concerning the annual Safety Inspection that was conducted at DMA with Jim. Numerous items of improvements were noted in the letter (letter is on file). The airport continues to be considered safe and open for use, and the Commission has taken the recommendations noted in the letter under consideration.
 - b. **Winston** – received a letter of thanks from the March of Dimes Committee of the Wells River Savings Bank for our participation in providing a flight for the winner of the March of Dimes raffle for an airplane ride. The winner was Clarissa Elliot of South Ryegate. Winston will do the flight and has been in contact with Clarissa. The flight will be scheduled when and if it stops raining!
4. **Public Appearances:** None.
5. **Old Business:**
 - a. **Master Plan/Feasibility Study update:** Armand introduced Ralph Nicosia-Rusin of the FAA, who, along with Carol and Armand, is here to review the status of the Airport Master Plan. Ralph indicated that the Master Plan being presented might be offered as

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an 'ultimate maximum build-up' of DMA. He is recommending that a Master Plan depicting what would be an acceptable profile that would look forward only to the next ten years, calling it '10-Year Development Plan'. This would depict a more realistic plan, and one that could be accomplished as time, funding, and need permit.

Discussion followed concerning layout of aircraft tie-downs, location of proposed taxiways, whether the taxiways would be indicated as 'paved' or 'grass' taxiways. Armand will have these suggested changes incorporated into such a 10-year plan and felt that this plan should be ready to be in place by mid-August, and perhaps sooner. The Commission advised him to go ahead with this action.

There was discussion concerning the NHDOT 50/50 funding vs NPIAS (National Plan of Integrated Airport Systems). If the Commission elects to go with NPIAS, then the airport becomes ineligible for the 50/50 sharing. Should we elect to join NPIAS, we would not be 'required' to complete all projects outlined on the Master Plan, but would proceed on an as-needed basis. The project costs would increase due to added Federal requirements, but greatly offset by the fact that the funding would be 95% funded by FAA, 2.5% by NH State DOT, and 2.5% by Town of Haverhill.

A meeting with the Selectboard to present the proposal, should the Commission elect to proceed with NPIAS participation, will need to be scheduled at a future date. Ralph advised that federal funding is done per fiscal year, and the time frame of the Commission electing to go with NPIAS would then trigger him to include our airport in the next fiscal year's funding. Should we join NPIAS, we would likely be included in the funding for fiscal year 2008.

The question of the current status of the application of the GPS Instrument Approach to Runway 19 was asked – Armand will follow up on this and report back to Joel with his finding.

The Commission thanked Ralph, Carol, and Armand for attending the meeting considering the travel required on their part.

b. Airport Awareness Day: This was tabled until the July meeting.

c. Roof Repair – Jim asked Carol of the status of the 50/50 State grant money availability for this project. Carol was quite sure that this project would be in good shape to get the requested funding. Therefore Jim will submit the required advertising for bids for the roof repair (the Manchester Union is a 'required' item as state law requires the bids be posting in 'one state-wide paper' – thus Manchester Union is the paper that meets this requirement).

6. Sub-Committee Reports:

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- a. Aviation Scholarship:** Jerry reported there were no applicants for this year. Harry has discussed this item with Superintendent of Schools Bruce Labs. Applications for all scholarships in general were down this year. The suspected reason is that when a student obtains a scholarship, that dollar amount is then deducted from the 'financial aid package' being offered by that college. Other avenues of support to students interested in a career in aviation are being explored.

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7. **New Business** – Harry will be calling a meeting of the Balloon Raffle Committee in the near future.
Jim asked Harry to see if the committee could look into the possibility that the Boland Balloon could originate the ride at DMA instead of the winner needing to go to Post Mills to get the ride. Jim noted that several of his ticket buyers had asked this, as they didn't understand why they would need to go to Post Mills when they were interested in supporting DMA. Harry commented that the weather may have an impact on this as he didn't remember any previous balloon ride going up on its first-time scheduled flight due to weather conditions at the time. Jim also asked if there might be another balloon owner/pilot that we might contact to give the ride? Harry said he would look into it.
8. **Meeting Summary and List of Action Items & Person Responsible:**
- a. **Jim** – will advertise for roof repair bids;
 - b. **Harry** – will be setting up a Raffle Committee meeting
9. **Adjournment** – There being no further business the meeting was adjourned at 8:50 PM.

Respectfully submitted,

Winston Currier
Winston Currier

Recording Secretary